

West Auckland Parish Council

Minutes of Meeting held Monday, 9th May 2022 at 7.00 pm,
Parish Community Room, Monteith Close, West Auckland

Present:

Cllr G Smith, Chairman
Cllr E Farrer, Deputy Chairman
Cllr L Adamson
Cllr K Bolton
Cllr J Curl
Cllr T Horsman
Cllr M Roberts
Cllr W Robinson
Cllr N Simpson
Cllr C Smith
Cllr H Stott

Cllr Leslie Adamson, Cllr Helen Stott and Cllr Tina Horsman were welcomed as new parish councillors; there is now a full Parish Council.

22.41 Election Of Chair and signed Acceptance of Office & Code of Conduct for the coming year.

Cllr George Smith was nominated and accepted the role of Chairman for the coming year.

22.42 Election of Vice-Chair

Cllr Ed Farrer was nominated and accepted the role of vice-Chairman for the coming year.

22.43 Parish Councillors to sign Acceptance Of Office & Code Of Conduct.

All Parish Councillors present agreed and signed their Acceptance of Office and Code of Conduct.

22.44 To agree Annual Subscriptions

It was resolved that the following annual subscriptions will continue for the coming year:

- Ordnance Survey
- Stockton & Darlington Railway
- County Durham Association of Local Clerks (CDALC)
- Information Commissioners Office (ICO)

22.45 To accept apologies for absence

Apologies were received from Cllr Pattison.

Chairman's Signature..... Date.....

22.46 To confirm minutes of meeting held Monday, 11th April 2022

The Minutes of the previous meeting were agreed.

22.47 Clerks' Correspondence

	Received	Expense
Telephones and Broadband		£30.00
Monteith Cleaning		£135.00
Allotment rents	£1,300.00	
DCC Precept & LCTSS Grant	£26,652.87	
Bus shelter windows cleaned-B McGregor		£150.00
Abyte Website final payment		£96.00
Bank charges		£8.00
Jubilee Bunting		£106.11
Queens Jubilee Flag		£17.99
Reimbursed VAT	£2,810.06	
CDALC subscription		£322.17
Webpage transfer to LJ Digital Media		£205.00
Eon Next		£29.16
Eon Next		£52.18
HMRC - PAYE		£300.00
Donation to Stray Aid for B Stout-Internal Auditor		£100.00
Cre8ive ViB bodywarmers		£211.34
Eon Next	£0.72	
Monteith Internet BT		£38.89
Telephones and Broadband		£30.00
Monteith Cleaning		£112.50
ICO Subscription		£35.00
Monteith printer - black cartridges		£45.98

- It was confirmed that claim request for an incident at the Memorial Hall is being managed by Zurich Insurance and the Parish Councillors were asked, as requested by the solicitor, not to discuss the claim with any 3rd party.
- It was considered and resolved that a pest control annual contract for the Darlington Road allotments will be renewed.

22.48 To review/amend Standing Orders, Financial Regulations, Risk Assessments, Asset Register, Policies & GDPR

- The Clerk requested a review of the above and it was resolved that the Financial Regulation 11 will be amended to include a single quote only required for any works up to £3,000.
- It was resolved that a Safeguarding Policy will be adopted with immediate effect and that the Clerk will have the required DBS check.

22.49 To consider adoption of Power of Competence for the coming year and agree/update the Statement of Intent

It was resolved that the Power of Competence will be adopted for the coming year and the
Chairman's Signature..... Date.....

agreed Statement of Intent remains in place.

22.50 To receive any items for Monday, 13th June 2022 meeting

- To receive progress report on the Oakley Cross MUGA
- To arrange the installation of the 4th defibrillator
- To consider seating area for Monteith Close bungalows
- To consider access for all seating area at the Pant
- To receive update and consider approval of the Green Policy
- To consider a cemetery improvement scheme
- To consider further tree planting schemes
- To consider purchase of Christmas lights
- To consider purchase Monteith Parish Room kitchen equipment
- To consider quote for the replacement notice/information board
- To consider purchase of CCTV for Monteith Close Parish Room
- To consider purchase of Queen's Jubilee commemoration trees

Chairman's Signature..... Date.....