

WEST AUCKLAND PARISH COUNCIL

Sharon Proud, Clerk to the Council

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BISHOP AUCKLAND

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Minutes of AGM/Annual Public Meeting held Monday, 10th May 2021 at 7.00 pm, Parish Community Room, Monteith Close, West Auckland

7.00 pm **Annual Public Meeting** – **Chairman’s Report**

The Chairman highlighted the achievements of the past year and gave a special thank you mention to Cllr Colin Mairs who as recently decided to resign due to ill health. Cllr Mairs has been an asset the Parish Council for a number of years and he will be sorely missed.

7.30 pm Annual General Meeting Agenda - (to immediately follow Annual Public Meeting)

21.41 Election Of Chair and signed Acceptance Of Office & Code Of Conduct for the coming year.

The Clerk opened the meeting and requested nominations for a Chairperson for the coming year. Cllr George Smith was appointed as Chairman for the next year.

21.42 Parish Councillors to sign Acceptance Of Office & Code Of Conduct.

Those present agreed to the Code of Conduct and signed their Acceptance of Office accordingly.

21.43 Election of Vice-Chair

Cllr Farrer accepted responsibility of Vice-Chairman.

21.44 To agree Annual Subscriptions

It was resolved that the following annual subscriptions should continue:

- Ordnance Survey
- Stockton Darlington Railway
- County Durham Association of Local Clerks (CDALC)
- Information Commissioners Office (ICO)

21.45 To accept apologies for absence

Apologies were received from Cllr C Smith.

21.46 To confirm minutes of meeting held Monday, 12th April 2021

The minutes were approved and signed accordingly.

21.47 Clerks' Correspondence

The Clerk tabled correspondence and payment of invoices received was endorsed.

All invoices were checked and the following payments approved:

	Received	Paid
Protech Pest Control - allotments		£600.00
CCTV - Smith Electricals to be reimbursed by DCC		£7,680.00
Monteith Outside tap for Village in Bloom		£60.00
Screwfix Strimmer Wire - Cllr Simpson		£8.28
Telephones and Broadband		£30.00
E-On Next - Gas		£43.27
E-On Next - Electric		£18.73
CDALC Subscriptions		£322.10

Janie's Panty café has invited the Parish Councillors and the Village in Bloom volunteers to an event to celebrate being able to welcome seated customers back into the shop. It was resolved that the Parish Council would graciously accept the kind offer. ACTION: Clerk to respond.

21.48 To review/amend Standing Orders, Financial Regulations, Risk Assessments, Asset Register & GDPR

Standing Orders - Following discussion it was resolved that meetings will take place alternative months for the foreseeable future until the COVID-19 pandemic is reduced sufficiently for meetings to resume monthly. Clerk to forward meetings dates to members for the coming year.

Financial Regulations - Following discussion it was agreed that an amendment will be included to the Financial Regulations to state:

Risk assessments, Asset Register, Statement of Intent and General Data Protection Policy (GDPR) were all reviewed and adopted as required.

21.49 To consider adoption of Power of Competence for the coming year and agree/update the Statement of Intent

It was resolved that the Power of Competence will be adopted again for the coming year.

21.50 To receive any items for Monday, 14th June 2021 meeting

- To consider improvements to the New Street Play area
- To consider purchase of a water bouser and warm coats for the Village in Bloom volunteers.
- To consider having local groups under the umbrella of the Parish Council to allow them to benefit from the support with Public Liability Insurance for any community events.
- To consider contribution to West Auckland Football premises shutters.
- To consider upgrading the Christmas decorations.
- To consider a notice board and an information board on the history of West Auckland.
- To consider purchase of a replacement defibrillator cabinet