

West Auckland Parish Council


Annual

Report

May 2017

Clerk: Sharon Wootton

 01388 834360

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List of Contact Numbers for West Auckland Parish Councillors

Name	Telephone Number
Ed Farrer, 35 Windermere Avenue	01388 832810
Vivian Elliott, 6 Haweswater Grove	01388 834893
Colin Mairs, Oakley Grange Farm	01388 833616
Ann Palfreyman, 1 Toadpool	07876 754813
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Lynne Rielly, Thursden, Hummerbeck	01388 833032
Martin Roberts, Old Fleece House, 20b Front St	01388 833214
Billy Robinson, 3 Esthwaite Grove	01388 833663
Chris Smith, 9 Katrine Walk	07711 423746
George Smith, 8 Musgrave Street, St Helens	01388 662659
Andy Turner, 8 Dalton Close, St Helens	01388 606021

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Chairperson's Report 2016-2017

It has been 13yrs since the beginning of the Parish Council and there have been many changes in that time. This last year particularly has seen the resignation of Councillors Robinson, Thompson and Wright whom we were sad to lose, but we were glad to welcome Councillors Elliott Palfreyman, and Smith as co-opted members till the elections in May.

The village is very fortunate to have so many people working on their behalf with no thought to personal cost. I have found the councillors to be people of integrity, their attitudes, language and behaviour at meetings has been a great blessing and has made the role of chairperson enjoyable. Sharon the clerk has been a tower of strength with her dedication and efficiency which has contributed in a big way to the PC's success. I would like to thank you all for your support and friendship over the years and pray that God will bless you with the wisdom needed to run the PC effectively in the years to come.

Completed Business

- Souvenir coins were distributed to the children in the village primary schools to celebrate the Queen's 90th birthday. An afternoon tea with entertainment was also provided in the Memorial Hall.
- Funding for one year was provided to enable CAB to hold sessions in the Parish Council rooms on alternate Fridays 10.00 to 1.00pm.
- Four sessions of the Purple Bus were booked during the summer holidays for children up to 9yrs. One double session of Laser Quest and Penalty Shootout was booked for children 10yrs to 16yrs.
- C.E. Joinery have been asked to supply and fit two additional picnic tables on the village green.
- Manor Woodcraft have been engaged to fit an oak slatted frame on the stone seat in front of the Manor House Hotel.
- Grab sticks have been purchased to assist residents willing to litter pick.
- DCC were requested to reduce the width of grass scorch in the village when spraying weed killer.
- £5000 was donated to Millbank Youth club to delay closure for another year, unfortunately the youth club committee later decided to finally close the youth club and the money was returned.
- New chairs purchased for PC rooms to complete the refurbishment.
- Additional waste and dog waste bins have been provided for the village.
- West Life continues to be distributed every quarter.
- Remembrance Day service at the Pant was successful and the PC wish to thank all those who helped to plan the event and all those who participated. Refreshments were provided by the PC and this event brings the community together and is well supported.
- Health and Safety checks for the PC rooms have been updated as has the PC web site.
- Two panels with information on the history of the football monument have been placed in the adjacent bus shelter.
- Christmas hampers were delivered to Devonshire House and Roselyn House and were thankfully received.
- The Christmas lights on the two trees have been damaged beyond repair – new lights will be in place for 2017.
- The new Christmas tree is growing thanks to the attention of Mr and Mrs Beecham who water it regularly. Vandals damaged the protective fence placed around the tree which was on loan to the PC.
- Two new bollards have been placed at the side of the previous Earl of Warwick to prevent ground damage by illegally parked cars.
- The existing rose beds near the football monument will be changed .One will be returned to grass and the other landscaped.

- A memorial plaque has been placed on one of the village green seats for former councillor Keith Tweddle.
- The PC have investigated the improvement of the lighting provided by the new lamp posts but they are a county wide cost reduction initiative of DCC and cannot be changed.
- It was agreed that a suitable five a side football pitch be sited in the area where the redundant zip rope was situated.
- Businesses surrounding the village green are expected to remove advertising signs on the green at the close of business because the village green is in a conservation area.
- The path joining the New Street play area to the rear of Staindrop Road has been resurfaced.
- WAPC donated a tractor for ground maintenance to West Auckland Football Club.
- In agreement with the allotments committee one gardener was told to vacate his allotment because it was not kept to the agreed standard.

Ongoing Business

- Oakley Cross school hall is not available for external hire but the PC are in consultation with the Headteacher and the board of governors to the possibility of using the exterior MUGA hard area.
- The PC are working with DCC and the Travellers liaison representatives to find legal suitable sites for the Romany community to temporarily park on their way to Appleby.
- The PC are endeavouring to frame photographs of West Auckland Miners Banner to display at various locations in the village.
- Dates for defibrillator training at Devonshire House are being arranged.
- Parish boundaries are being reviewed by DCC.
- The purple play bus has been purchased by the Gaunless Gateway-an incentive of the PC. It is being refurbished and should be available for hire later in the year.
- Speeding traffic through the village continues to be a danger and the PC have been in discussion (for 18months) with the highways dept of DCC and the constabulary to obtain permission to fund speed matrix at each entrance to the village and also on Copeland Road.
- Glendale developers have been requested to landscape the land at the end of Chapel Street and to replace 3 dead trees.
- The staff at the Smurfit factory continue to supervise the closing of the cemetery gates and to police the rubbish along the perimeter of their premises.
- The street wardens have been contacted because dog fouling continues to be a cause for concern.
- The police and highways dept of DCC have been contacted regarding the danger to residents of parked cars and vehicles being driven along the pavement on Edith Terrace and hope to find a solution to this problem.
- The PC have requested that the enforcement officer at DCC surveys the path along the Gaunless to the rear of Front Street, where recent building has drastically reduced the width of the path.
- Vacant buildings remain an eyesore in the village. The Prince of Wales and the Queen's Head are being converted into private dwellings, whilst the Mill is still untouched. The PC and Christine Wilson the local councillor have repeatedly tried to contact the owner of the Eastgreen Home property to initiate the development.
- Councillor Farrer and Councillor Robinson continue to liaise with the allotment committee to work together on any problems which may arise.
- Additional bulbs will be planted around the village later in the year.

The PC meetings are held every 2nd Monday in every month apart from the month of August and it is hoped that the villagers will continue to give their support to the work of the PC so that all can work together for the good of this village. It is important that the PC know the problems arising in the village and any ideas of improvement the residents may have.

Councillor Hazel Charlton, Chairperson.

West Auckland Parish Council Payments & Receipts for the Year End 31 March 2017

Receipts	£	£	
Bank Balance as at 1 April 2016 B/D	£39,831.38		
Allotment Rents	£ 1,300.00		
Groups' Room Hire	£ 943.35		
HMRC VAT Reimbursed	£ 1,975.56		
LCTSS Grant	£ 4,558.00		
Precept DDC	£ 19,468.00		
Reimbursed AByte	£ 50.00		
Reimbursed Ordnance Survey duplicate payment	£ 65.70		
Reimbursed postage	£ 23.45		
Transparency Grant- website	£ 580.00		
			<u>£68,795.44</u>
Payments			
Allotments	£ -		
Broadband & telephone line rental - SO	£ 434.28		
Christmas hampers	£ 142.80		
Christmas	£ 210.00		
Citizens Advice	£ 3,500.00		
Clerk's Salary (Apr 16- Mar 17)	£ 2,800.00		
Cre8tive Design - Printing	£ 477.20		
Domestic staff salary	£ 625.68		
Donations to local organisations	£ -		
Grant 3 - Neighbourhood Plan	£ -		
Health & Safety- Legionella assessment	£ 50.00		
HMRC- PAYE Employee tax	£ 700.00		
Insurance	£ 441.38		
Internal/ HLB External Audit	£ 496.00		
Landscaping & bollards	£ 884.40		
Laptop software updates	£ 105.00		
Memorial Service & wreaths	£ 175.69		
Newsletter delivery	£ -		
Northumbrian Water	£ 177.95		
npower electricity	£ 227.41		
npower gas	£ 369.91		
Parish Room	£ 1,646.95		
Petty cash float	£ 290.00		
Postage, printer inks & stationery	£ 227.45		
Queen 90th Birthday	£ 1,536.83		
Subscription - Open Spaces	£ -		
Subscription - Ordnance Survey	£ 131.40		
Subscriptions - CDALC	£ 307.76		
Summer Activity	£ 1,530.00		
Training	£ 80.40		
Website AByte	£ 800.00		
			£ 18,368.49
Bank Reconciliation (details attached)			
Cash at bank as per statement represented by:			
General Fund Current Asset			£ 50,231.05
Petty cash/group room hire/domestic cash			£ 195.90
			<u>£ 50,426.95</u>

Record of Bank Transactions For West Auckland Parish Council to date.

Date	Ref. No	Details of Transaction	Receipts	Payments	Balance	VAT PAID	VAT Reg No.
01/04/2016		Bank Balance Brought Forward			£39,831.38		
01/04/2016	DD	Clerk's Salary		£600.00	£39,231.38		
01/04/2016	DD	Broadband/phones		£20.00	£39,211.38		
01/04/2015	SO	Domestic 1 Salary		£52.14	£39,159.24		
01/04/2016	SO	Northumbrian Water		£45.94	£39,113.30		
04/04/2016	DD	npower electric		£59.43	£39,053.87	£2.97	768362492
04/04/2016	CR	Allotment rents	£1,300.00		£40,353.87		
07/04/2016	CR	DCC Precept & LCTSS grant	£24,026.00		£64,379.87		
14/04/2016	BP	Tower Mint- Queen's 90th birthday coins		£844.80	£63,535.07	£140.80	548074332
18/04/2016	BP	Monteith photocopier toner		£66.20	£63,468.87	£11.03	853543517
18/04/2016	BP	Postage		£101.29	£63,367.58		
18/04/2016	CR	Postage reimbursed over payment	£23.45		£63,391.03		
22/04/2016	SO	HMRC PAYE		£150.00	£63,241.03		
03/05/2016	DD	Domestic 1 Salary		£52.14	£63,188.89		
03/05/2016	SO	Telephones & Broadband		£20.00	£63,168.89		
09/05/2016	BP	Internal Audit - Mike Batey		£220.00	£62,948.89		
13/05/2016	CR	HMRC VAT Reimbursed	£1,975.56		£64,924.45		
25/05/2016	DD	npower gas		£96.74	£64,827.71	£4.61	768362492
31/05/2016	BP	Ordnance Survey -duplicate refund requested		£54.75	£64,772.96		
31/05/2016	BP	Ordnance Survey VAT-dup. refund requested		£10.95	£64,762.01		
01/06/2016	SO	Ordnance Survey		£65.70	£64,696.31	£10.95	204527437
01/06/2016	SO	Telephones & Broadband		£20.00	£64,676.31		
01/06/2016	DD	Domestic 1 Salary		£52.14	£64,624.17		
08/06/2016	BP	B Mundell Nursery Bollards - labour only		£200.00	£64,424.17		
14/06/2016	BP	Colour Ink Cartidges x 4 multi colour packs		£59.96	£64,364.21	£9.99	842818316
20/06/2016	BP	BT line rental		£194.28	£64,169.93		
22/06/2016	BP	BDM Services -Christmas tree bed		£210.00	£63,959.93		
23/06/2016	BP	Creative Graphics		£140.00	£63,819.93		
24/06/2016	BP	Queens Party - Costco food		£114.03	£63,705.90		
26/06/2016	BP	Queens Party - entertainment & local food		£500.00	£63,205.90		
27/06/2016	100507	Annual Subscriptions CDALC		£307.76	£62,898.14		
30/06/2016	CR	Ordnance Survey - reimbursed duplicate payment	£65.70		£62,963.84		
01/07/2016	SO	Domestic 1 Salary		£52.14	£62,911.70		

01/07/2016	SO	Telephones & Broadband		£20.00	£62,891.70		
01/07/2016	DD	Northumbrian Water		£44.38	£62,847.32		
01/07/2016	SO	Clerk's Salary		£600.00	£62,247.32		
04/07/2016	DD	Npower electric		£58.05	£62,189.27	£2.76	768362492
13/07/2016	BP	Litter Pickers x 6		£30.90	£62,158.37		
22/07/2016	SO	HMRC PAYE		£150.00	£62,008.37		
22/07/2016	BP	AR Entertainment deposit		£200.00	£61,808.37	£33.33	897824650
01/08/2016	SO	Domestic 1 Salary		£52.14	£61,756.23		
01/08/2016	SO	Telephones & Broadband		£20.00	£61,736.23		
07/08/2016	BP	Purple bus - 3 days UFO Leisure Stu		£540.00	£61,196.23		
07/08/2016	BP	AR Entertainment -final payment		£790.00	£60,406.23	£131.67	897824650
16/08/2016	DD	npower gas		£92.50	£60,313.73	£4.40	768362492
01/09/2016	SO	Domestic 1 Salary		£52.14	£60,261.59		
01/09/2016	SO	Telephones & Broadband		£20.00	£60,241.59		
04/09/2016	BP	BDO External Audit		£276.00	£59,965.59	£46.00	830847032
30/09/2016	DD	npower electric		£51.67	£59,913.92	£2.46	768362492
01/10/2016	DD	Northumbrian Water		£51.77	£59,862.15		
01/10/2016	SO	Clerk's Salary		£600.00	£59,262.15		
01/10/2016	SO	Domestic 1 Salary		£52.14	£59,210.01		
01/10/2016	SO	Telephones & Broadband		£20.00	£59,190.01		
11/10/2016	BP	Citizens Advice 12 months sessions alt weeks		£3,500.00	£55,690.01		
12/10/2016		Groups' room hire income	£117.45		£55,807.46		
12/10/2016	BP	Petty cash float		£100.00	£55,707.46		
19/10/2016	BP	Magician agent fee		£78.00	£55,629.46	£13.00	OC340924
24/10/2016	SO	HMRC PAYE		£150.00	£55,479.46		
25/10/2016	BP	Hampers 1		£41.00	£55,438.46		
31/10/2016	BP	Autumn 2016 Newsletter (4 sides colour)		£235.20	£55,203.26	£39.20	857033914
31/10/2016	BP	Zurich Insurance		£441.38	£54,761.88		
31/10/2016	BP	Poppy Appeal wreaths & wooden crosses		£155.00	£54,606.88		
01/11/2016	SO	Domestic 1 Salary		£52.14	£54,554.74		
01/11/2016	SO	Telephones & Broadband		£20.00	£54,534.74		
01/11/2016	SO	Clerk's Salary		£400.00	£54,134.74		
09/11/2016	BP	Petty cash float		£100.00	£54,034.74		
10/11/2016	BP	Remembrance Service Refreshments		£20.69	£54,014.05		
15/11/2016	BP	Youth club donation		£5,000.00	£49,014.05		
21/11/2016	DD	Npower Gas		£120.79	£48,893.26	£5.75	768362492
22/11/2016	SO	HMRC PAYE		£100.00	£48,793.26		
01/12/2016	SO	Domestic 1 Salary		£52.14	£48,741.12		
01/12/2016	SO	Telephones & Broadband		£20.00	£48,721.12		

01/12/2017	BP	Hampers 2		£52.90	£48,668.22		
15/12/2016	BP	G Smith - Monteith Heater		£220.00	£48,448.22		
15/12/2016	DD	Northumbrian Water		£35.86	£48,412.36		
15/12/2016	CR	Monteith groups cash	£280.00		£48,692.36		
15/12/2016	BP	Hampers 3		£48.90	£48,643.46		
17/12/2016	BP	A Byte Website - 1st part payment		£400.00	£48,243.46	partpayment	
03/01/2017	SO	Domestic 1 Salary		£52.14	£48,191.32		
03/01/2017	SO	Clerk's Salary		£600.00	£47,591.32		
03/01/2017	SO	Telephones & Broadband		£20.00	£47,571.32		
04/01/2017	DD	npower electric		£58.26	£47,513.06	£2.77	768362492
06/01/2017	BP	Laptop tune and 2 year security update		£105.00	£47,408.06	£17.50	191649772
12/01/2017	CR	Groups' room hire income	£205.00		£47,613.06		
12/01/2017	BP	Replacement website final payment		£400.00	£47,213.06	£125.00	191649772
15/01/2017	CR	Transparency Grant - website	£580.00		£47,793.06		
17/01/2017	CR	Refund from ABYTE	£50.00		£47,843.06		
23/01/2017	SO	HMRC PAYE		£150.00	£47,693.06		
26/01/2017	BP	Monteith Chairs		£1,380.96	£46,312.10	£230.16	7004064
27/01/2017	CR	WI Room use Chq 487080	£55.00		£46,367.10		
01/02/2017	SO	Domestic 1 Salary		£52.14	£46,314.96		
01/02/2017	SO	Telephones & Broadband		£20.00	£46,294.96		
14/02/2017	BP	Bollard (named Chairs in error on Bank State.)		£33.50	£46,261.46		
26/02/2017	BP	Gemini Legionella Assessment		£50.00	£46,211.46		
27/02/2017	BP	Blue rolls x 48		£45.99	£46,165.47		
01/03/2017	SO	Telephones & Broadband		£20.00	£46,145.47		
01/03/2017	SO	Domestic 1 Salary		£52.14	£46,093.33		
02/03/2017	BP	BDM Services - path		£620.00	£45,473.33		
10/03/2017	Chq	Reimbursed donation to youth club	£5,000.00		£50,473.33		
11/03/2017	BP	Creative Graphics-Bus Shelter		£102.00	£50,371.33	£17.00	857033914
13/03/2017	100509	Election Training & councillor guides		£53.40	£50,317.93		
15/03/2017	100510	Annual Returns Training		£27.00	£50,290.93		
23/03/2017	DD	npower gas		£59.88	£50,231.05		
						£851.35	Total VAT