

West Auckland Parish Council

Minutes of Meeting held Monday, 14th November 2016 at 7.00 pm,
Parish Community Room, Monteith Close, West Auckland

Present: Cllr H Charlton, Chair
Cllr V Elliott
Cllr E Farrer
Cllr V Raine
Cllr L Rielly
Cllr W Robinson
Cllr G Smith
DCC Cllr Wilson

16.74 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mairs, Cllr Roberts, Cllr Wright.

16.75 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

There were no expressions of interest declared for any agenda item.

16.76 TO CONFIRM MINUTES OF PREVIOUS MEETING & MATTERS ARISING

- The Minutes were agreed as a true account and signed accordingly with the exception of a mis-spelling of Cllr Christine Wilson's surname.

Matters Arising

16.77 TO INVITE ANY COMMENTS FROM MEMBERS OF THE PUBLIC

- Residents attended to advise that DCC have confirmed that they will not be funding the Youth Club in future; loss of wages for staff and loss of the youth facility will be the impact. This item was to be discussed as agenda item in due course,
- A resident complained about the state of an access road between Staindrop Road and the New Street play area. It was confirmed that the Parish Council do contribute to upkeep on pathways, funding permitting but as ownership, limited funding and number of un-adopted paths throughout make it all complex. It was advised that adopted footpaths are the responsibility of DCC.

16.78 TO RECEIVE CHAIRPERSON/COUNCILLORS REPORT

Cllr Rielly advised that the traveller liaison group attendance is improving and the need for travellers stop-off sites, especially during the Appleby period was highlighted; plans are in place to provide agreed sites to prevent overnight parking on the by-pass and around the village.

Chairman's Signature..... Date.....

Cllr Smith confirmed that the delay with the speed matrix is due to DCC Highways. Cllr Wilson agreed to raise the issue with Highways.

16.79 CLERK’S TABLING OF CORRESPONDENCE/ENDORISING OF INVOICE CHEQUES

- The Clerk tabled all correspondence received and payments were checked on invoices as below:

Petty cash float		£100.00
Magician agent fee		£78.00
HMRC PAYE		£159.00
Hampers 1		£41.00
Autumn 2016 Newsletter (4 sides colour)		£235.20
Zurich Insurance		£441.38
Poppy Appeal wreaths & wooden crosses		£155.00
Domestic 1 Salary		£52.14
Telephones & Broadband		£20.00
Clerk's Salary		£400.00
Petty cash float		£100.00
Remembrance Service Refreshments		£20.29
Youth club donation		£5,000.00
Petty cash float		£100.00
Magician agent fee		£78.00
Autumn 2016 Newsletter (4 sides colour)		£235.20
Zurich Insurance		£441.38
Remembrance Service Refreshments		£20.29
Poppy Appeal wreaths & wooden crosses		£155.00

- It was confirmed that Cllr G Robinson has resigned due to work commitments; DCC will advertise the vacancy.
- The Clerk advised that DCC’s move of the webpage to a new platform has resulted in loss of some links and contributed to delay in obtaining Quality Status. The Clerk has undergone training to maintain the new DCC site in the interim but asked for confirmation of permission to link with the new provider. It was resolved that the Clerk should proceed with a replacement website at the earliest convenience.

16.80 RECEIVE ENVIRONMENT/PLANNING WORKING GROUP UPDATE

(i) To receive update on speed matrix

This item is being deferred to the next meeting as more information is being gathered; the item was discussed under councillors’ reports.

(ii) To confirm progress with World Cup display

Cllr Roberts has emailed the printer. It was resolved that the Clerk should liaise with the printer to finalise a draft for approval at the next meeting prior to completion.

Chairman’s Signature..... Date.....

(iii) To obtain specification for wooden frame for seating area of the miners' memorial stone.

A specification was provided and quotes will be obtained. ACTION: Clerk to obtain quotes.

16.81 TO RECEIVE FINANCE WORKING GROUP UPDATE

(i) To consider and approve the annual proposed Budget

The attached proposed budget was considered and approved. The Clerk advised that confirmation of the local councils grant is still awaited. It was resolved that advice will be sought for consideration of an additional increase of the precept to support the Youth Club. During budget review it was resolved that a quote for 60 replacement chairs will be sought for consideration of approval at next month's meeting.

(ii) To consider funding allocation towards extending recreational equipment on New Street play area

It was resolved that additional quotes will be sought and all options discussed at the next meeting prior to preferred options being pursued.

(iii) To receive an update on a youth club funding request

Future funding to maintain the Youth Club was discussed and various options were explained and considered. The Parish Council were asked to support the facility where possible. The item was discussed and it was resolved that £5,000 would be donated to support the Youth Club to provide them with an opportunity to seek further funding that they require to provide long term sustainability.

16.82 TO DISCUSS CURRENT LOCAL PLANNING ISSUES

There were no planning issues raised.

16.83 TO RECEIVE ITEMS FOR NEXT MEETING BEING HELD MONDAY, 12TH DECEMBER 2016

- To discuss Oakley Cross sports facility
- To consider purchase of a new lime tree to replace the damaged one.
- To agree football history content
- To consider play equipment quotes
- To consider precept increase to support Youth Club.
- To consider replacement of 60 replacement seats.
- To consider fencing around Christmas tree over the festive period
- To consider groundworks of the two existing rose beds.

Apologies for next meeting: Cllr Rielly

Chairman's Signature..... Date.....

West Auckland Parish Council – Proposed Budget For Approval at Monday, 11th November 2016 Meeting			
Sources of Income			
		£	
Allotments		1,280	
Precept		17,222	
LCRG		4,558	TBC
Current cash at bank		59,913	
	2014*	2015*	2016*
	£	£	£
Parish Council Administration			
Wages			
- Clerk inc PAYE	3,600	3,500	3,500.00
- Domestic x2	520	1,200	700.00
- Postage & Stationery	500	500	500.00
- Telephone & Broadband	400	500	500.00
- Insurance	403	500	500.00
Allotments Skips	400	400	500.00
Citizens Advice Bureau			3,500.00
Christmas Lights/Hampers			
Tree	300	0	-
- Decorating tree and replacing lights	1,550	750	750.00
- Hampers	150	150	150.00
Newsletter @ 5 per year			
- Printing and distribution	1,050	1,050	1,000.00
Seats/Picnic Tables	0	1,000	1,000.00
Bedding Plants, bulbs & tubs	1,000	500	500.00
Environment			
- trees	400	500	500.00
- Miscellaneous	5,000	4,000	2,500.00
- Memorial Service		300	300.00
Honorarium	200	200	200.00
Organised Community Activities	1,000	1,000	1,000.00
Capital Funds for Organised Groups		500	-
Parish Community Room			
- Electricity	500	500	500.00
- Gas	500	500	500.00
- Miscellaneous	1,000	1,500	1,000.00
- Water rates	0	300	300.00
- Hearing loop system	1,000	0	-
Locking cupboards	1,500		
Internal/external audit	750	750	600.00
Solicitor	500	500	500.00
Subscriptions	500	500	500.00
Training	1,000	1,000	500.00
Unspecified contingency	1,500	500	900.00
TOTAL GROSS EXPENDITURE	25,223	22,600	22,900.00

Figures proposed are for the following financial year. Ie 2016 relates to available spending during 2017-2018.

Chairman's Signature..... Date.....