

West Auckland Parish Council


**Annual**

**Report**

**May 2016**

Clerk: Sharon Wootton

 01388 834360

 sharon.home@btinternet.com



## List of Contact Numbers for West Auckland Parish Councillors

<b>Name</b>	<b>Telephone Number</b>
Hazel Charlton, 5 Rydal Grove	01388 832464
Ed Farrer, 35 Windermere Avenue	01388 832810
Colin Mairs, Oakley Grange Farm	01388 833616
Valerie Raine, 9 Lomond Walk	01388 349697
Martin Roberts, Old Fleece House, 20b Front St	01388 833214
Billy Robinson, 3 Esthwaite Grove	01388 833663
Greg Robinson, 6 Ennerdale Grove	07515269794
George Smith, 8 Musgrave Street, St Helens	01388 662659
Neil Thomas, Coniscliffe House, Darlington Road	01388 832267
Andy Turner, 8 Dalton Close, St Helens	01388 606021
Ruth Wright, 1 Northbridge Park, St Helens, DL14 9UG	01388 834000

Sharon Wootton, Parish Council Clerk, can be contacted on  
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## Chairperson's Report

Another year has been completed and once again I would like to thank all the Parish Councillors who give freely of their time and energy on behalf of the residents of West Auckland. Thankyou also to Sharon the clerk who enables the council to run smoothly with her efficiency and dedication, to Laura who keeps the premises clean, to Clare who arranges the presentation of articles for the West Life magazine and for the leaders of the groups who use the premises, providing friendship and new opportunities to village residents.

Thanks also to Councillor Christine Wilson who offers assistance in our communications with DCC.

### Completed Business.

- The riverside protection wall has been repaired, preventing illegal access to the Gaunless River by young children.
- The existing mounds on Oakley Green have been extended to prevent vehicular access.
- A memorial seat has been placed on the green outside the antique shop and a plaque has been placed in the Parish Council Rooms to commemorate John Ferguson as founder and chairperson of WAPC. The names of future chairpersons will be added as necessary.
- Until a permanent location is decided for the football information board, the information will be incorporated in the bus shelter adjoining the memorial area.
- A defibrillator has been purchased and placed in Devonshire House for use in the Village. We thank the staff of Devonshire House for their cooperation. Training is to be arranged.
- The refurbishment of the Parish Council rooms in Monteith Close has been completed with help from grant funding.
- The Parish Council gave £2000 towards the first West Fest and supported the shortfall. If there is a carnival in 2016 the PC will provide £500 towards the necessary road closure and insurance. A cheese and wine evening was held to help fund a carnival and Councillor Raine provided a tombola at the Memorial Hall fayre which also raised funds.
- 6 sessions on the Purple Bus were provided for children in the village during the summer holidays.
- Following the public consultation about the neighbourhood plan in the Memorial Hall it has been decided to hold a further meeting for local businesses. Suggested date Thursday 2<sup>nd</sup> June 2016
- A remembrance service was held in November and was very well attended by the community and representatives from local councillors, the local churches and the Lord lieutenants office. Refreshments were served afterwards in the PC rooms in Monteith Close.
- Christmas hampers were delivered to Devonshire House and Roselyn House.

- A permanent Christmas tree was planted with new lights and a temporary fence erected to safeguard against vandalism. A permanent fence will eventually be erected.
- Existing salt bins were replenished and a new bin placed in the nursery.
- The PC will no longer give donations to small groups which are expected to be self-sustainable. Further monies will be considered to assist general activities in the village.eg blue bus, carnival etc.
- The reserve funds of the PC will be used to fund speed matrix, Christmas tree fencing and improving unregistered and unadopted pathways.
- The path from Darlington Road to the Diamond Garage has been resurfaced.
- After contacting DCC, the footpath near the Eden garage and the path by the factories on Darlington Road have been cleaned.
- It was resolved to hold an indoor celebration in the Memorial Hall on Sunday 26<sup>th</sup> June 2016, to mark the Queen's official 90<sup>th</sup> birthday.

### Ongoing Business

- Tidying up of empty properties particularly The Mill, Prince of Wales, Queens, Eastgreen Home(Bats need to be rehoused before demolition)
- Inappropriate parking by caravans particularly on the by-pass. It is hoped that DCC will increase mounds or place large stones. Some concrete bollards have been erected.
- Speed Matrix signs are proposed at all entrances to the village to curtail speeding vehicles.
- Dog fouling continues to be a problem and we encourage all owners to clean up after their pets.
- Friends of Darlington and Stockton Railways envisage that by 2025,the walk from Stockton to Phoenix Row and Witton Park will be open for pedestrian/cycle access. Improvements to the railway abutments are being monitored by the PC. This will prevent vehicular access to the land at the east end of the village.
- The PC are making enquiries to obtain more allotment space to reduce the waiting list for the existing allotments.
- New soil and grass seed have been put in the Nursery. Enquiries are being made to infill existing holes in the surface.
- Consideration is being given to renew the Christmas lights in the trees opposite the Manor House Hotel. Using L.E.D. lights and thus reducing the electricity supply will prove more economical.
- Bollards will be sited in the Nursery around the new village green area to mark the boundary and for protection of the green.
- A Spring clean has been arrange for the spring.

- The PC to present a coin to the children in each of the village primary schools to commemorate the Queen's 90<sup>th</sup> birthday.
- The land at the side of the Earl of Warwick is being destroyed by vehicles and is being investigated together with a broken tree on the village green.

On behalf of the parish councillors I would like to thank villagers for their continued support in keeping the village clean and attractive, and for encouraging the children to refrain from vandalism. The PC meetings are held every 2<sup>nd</sup> Monday apart from August and we encourage the public to come along and be part of village improvements to share their ideas and visions.

Councillor Hazel Charlton

## West Auckland Parish Council Payments & Receipts for the Year End 31 March 2016

<b>Receipts</b>	£	£
Bank Balance as at 1 April 2015 B/D	£58,337.86	
Allotment Rents	£ 1,300.00	
CDALC duplicate payment refund	£ 81.00	
Donations from Monteith groups for utility/cleaner	£ 264.01	
Grant 2 - kitchen Durham Community	£ 4,000.00	
Grant 3 - Neighbourhood Plan	£ 1,050.00	
HMRC VAT Reimbursed	£ 477.93	
LCTSS Grant	£ 4,558.00	
Northumbrian Water refund	£ 120.30	
npower refund	£ 66.95	
Precept DDC	£ 17,222.00	
Salt bin reimbursment	£ 95.00	
Solicitor Reimbursement	£ 150.00	
WAWC Wreath payment received	£ 25.00	
		<b>£87,748.05</b>
<b>Payments</b>		
Allotments	£ 400.00	
Broadband & telephone line rental - SO	£ 423.48	
Christmas hampers	£ 144.36	
Christmas tree - permanent	£ 2,456.28	
Clerk's Salary (Apr 14- Mar 15)	£ 2,800.00	
Cre8tive Design - Printing	£ 620.00	
Defibrillator & wall bracket	£ 1,045.80	
Disabled toilet	£ 4,359.72	
Domestic staff salary	£ 749.88	
Donations to local organisations	£ 4,020.00	
Fireworks - Enterprise Agency	£ 1,000.00	
Flooring	£ 1,725.56	
Grant 1 - doors and window Big Lottery	£ 7,887.16	
Grant 2 -kitchen Durham Community	£ 4,870.32	
Grant 3 - Neighbourhood Plan	£ 483.68	
HMRC- PAYE Employee tax	£ 700.00	
Insurance	£ 438.71	
Internal/ HLB External Audit	£ 720.00	
Landscaping & bollards	£ 1,411.65	
Laptop software updates	£ 112.99	
Memorial Service & wreaths	£ 271.47	
Newsletter delivery	£ 140.00	
Northumbrian Water	£ 238.73	
npower electricity	£ 119.14	
npower gas	£ 278.55	
Parish Room	£ 514.98	
Parish Room Ceiling	£ 1,752.00	
Parish Room Fire alarm & lighting	£ 1,651.51	
Parish Room locking cupboards	£ 1,280.00	
Parish Room Redecoration	£ 1,380.00	
Parish Room replacement fence, gate and rear garden	£ 600.00	
Postage, printer inks & stationery	£ 315.29	
Quality Status Reg - NALC	£ 30.00	
Salt bin - Wybone - Nursery	£ 234.83	
Seat, plaque & honours board	£ 1,159.34	
Subscription - Open Spaces	£ 45.00	
Subscription - Ordnance Survey	£ 65.70	
Subscriptions - CDALC	£ 289.54	
Summer Activity	£ 900.00	
Training	£ 81.00	
		£ 47,716.67
<b>Bank Reconciliation</b> (details attached)		<b>£40,031.38</b>
Cash at bank as per statement represented by:	<b>£39,831.38</b>	
Income less expenses	<b>£40,031.38</b>	
Unpresented cheque	<b>£200.00</b>	
Current asset	<b>£39,831.38</b>	

## Record of Bank Transactions For West Auckland Parish Council to date.

Date	Ref. No	Details of Transaction	Receipts	Payments	Balance	VAT PAID
01/04/2015		Bank Balance Brought Forward			£58,337.86	
01/04/2014	DD	Clerk's Salary		£600.00	£57,737.86	
01/04/2014	DD	Broadband/phones		£20.00	£57,717.86	
01/04/2015	SO	Domestic 1 Salary		£34.76	£57,683.10	
01/04/2015	SO	Domestic 2 Salary		£34.76	£57,648.34	
01/04/2015		Allotment holders annual rents	£1,300.00		£58,948.34	
04/04/2015	BACS	DCC precept	£21,780.00		£80,728.34	
01/04/2015	200038	Allotment skip		£200.00	£80,528.34	£33.33
15/04/2015	DD	npower gas		£43.29	£80,485.05	£2.06
21/04/2015	BACS	Reimbursed VAT	£477.93		£80,962.98	-£15.67
23/04/2015		Donation to carnival		£2,000.00	£78,962.98	
23/04/2015	BACS	BDM Services - Pant cross box		£180.00	£78,782.98	
24/04/2015	BACS	Cre8ive Graphics		£140.00	£78,642.98	
24/04/2015	BACS	Staples - envelopes & stamps		£71.88	£78,571.10	£2.98
01/05/2015	SO	Domestic 1 Salary		£34.76	£78,536.34	
01/05/2015	DD	Broadband/phones		£20.00	£78,516.34	
12/05/2015	DD	npower gas		£14.56	£78,501.78	£0.69
18/05/2015	200039	Internal audit - Allen Sykes		£480.00	£78,021.78	£80.00
18/05/2015	200040	Deposit to UFO Leisure		£250.00	£77,771.78	
01/06/2015	SO	Domestic 1 Salary		£34.76	£77,737.02	
01/06/2015	DD	Broadband/phones		£20.00	£77,717.02	
01/06/2015	SO	Ordnance Survey Subscriptions		£65.70	£77,651.32	£10.95
02/06/2015	BACS	Domestic 2 Salary via H Charlton		£40.00	£77,611.32	
04/06/2015	CR	GRANT 2 - Durham Community kitchen	£4,000.00		£81,611.32	
08/06/2015	004431	West Auckland Workingmen's Club - wreath	£25.00		£81,636.32	
10/06/2015	BACS	CDALC Annual Subscriptions		£289.54	£81,346.78	
10/06/2015	BP	Northumbrian Water		£63.31	£81,283.47	
10/06/2015	BP	N'brian Water-duplication - refund requested		£63.31	£81,220.16	
11/06/2015	CR	GRANT 3-Neighbourhood Plan UK	£1,050.00		£82,270.16	
11/06/2015	BP	G3 Neighbourhood Plan consultation resources		£105.36	£82,164.80	£17.56
16/06/2015	BP	G3 Neighbourhood Plan consultation resources		£13.79	£82,151.01	£2.30
20/06/2015	BP	G3 Gift card, stationery, refreshments		£61.82	£82,089.19	



21/06/2015	BP	G3 Bulk tea & coffee		£15.78	£82,073.41	
22/06/2015	BP	G3 - A3 Printer/copier and cartridges bundle		£286.93	£81,786.48	£47.82
24/06/2015	BP	BT Annual Line Rental		£183.48	£81,603.00	
25/06/2015	CR	Refund from Northumbrian Water	£63.31		£81,666.31	
01/07/2015	SO	Domestic - L Sams		£34.76	£81,631.55	
01/07/2015	SO	Broadband/phones		£20.00	£81,611.55	
01/07/2015	SO	Clerk's Salary		£600.00	£81,011.55	
11/07/2015	BP	BDO External Audit		£240.00	£80,771.55	£40.00
18/07/2015	BP	Domestic - L Beaumont		£20.00	£80,751.55	
22/07/2015	SO	HMRC PAYE Tax		£150.00	£80,601.55	
22/07/2015	BP	UFO Leisure- Purple Bus Balance		£650.00	£79,951.55	
24/07/2015	DD	npower gas		£35.46	£79,916.09	£1.69
25/07/2015	BP	Domestic - L Beaumont		£12.00	£79,904.09	
28/07/2015	BP	Chris Evans - Monteith Doors & Windows		£6,247.16	£73,656.93	
01/08/2015	BP	Domestic- L Beaumont		£8.00	£73,648.93	
03/08/2015	SO	Domestic - L Sams		£34.76	£73,614.17	
03/08/2015	SO	Broadband/phones		£20.00	£73,594.17	
08/08/2015	BP	West Fest 2015 Carnival		£2,020.00	£71,574.17	
16/08/2015	BP	BDM Services -shed roof lined, paint & fit floor		£90.00	£71,484.17	
19/08/2015	BP	Monteith crockery		£59.40	£71,424.77	
26/08/2015	BP	Monteith microwave & tea towels		£56.00	£71,368.77	
01/09/2015	SO	Domestic- L Sams		£34.76	£71,334.01	
01/09/2015	SO	Broadband/phones		£20.00	£71,314.01	
03/09/2015	BP	Monteith refuse, kitchen utensils & cleaning		£94.03	£71,219.98	
07/09/2015	BP	Domestic - L Beaumont		£20.00	£71,199.98	
10/09/2015	BP	Domestic - L Beaumont		£20.00	£71,179.98	
11/09/2015	BP	Monteith - H&S Labels, perm markers		£19.55	£71,160.43	
11/09/2015	BP	Monteith-safety stool & 2nd refuge		£34.85	£71,125.58	
13/09/2015	BP	L Sams - Extra refurb cleaning hours		£50.00	£71,075.58	
14/09/2015	BP	Monteith - premises decoration		£1,380.00	£69,695.58	
14/09/2015	BP	Monteith - kitchen C Evans		£4,870.32	£64,825.26	
14/09/2015	BP	Monteith - Weardale Flooring		£1,725.56	£63,099.70	£287.59
14/09/2015	BP	Monteith - Storage Units C Evans		£1,280.00	£61,819.70	
14/09/2015	BP	Monteith Tea Set		£16.98	£61,802.72	
15/09/2015	BP	Monteith - Disabled Toilet		£4,359.72	£57,443.00	
15/09/2015	BP	Monteith - Joinery shelves, rails & extras		£1,550.00	£55,893.00	
19/09/2015	BP	Monteith - Tea sets x 3		£24.97	£55,868.03	
20/09/2015	BP	Domestic 2 - L Beaumont		£40.00	£55,828.03	

21/09/2015	BP	Cre8ive Graphics		£140.00	£55,688.03	
21/09/2015	BP	Newsletter delivery -Domestic 1		£35.00	£55,653.03	
21/09/2015	BP	Newsletter delivery Domestic 2		£35.00	£55,618.03	
22/09/2015	BP	Monteith - Clock & Batteries		£12.23	£55,605.80	
22/09/2015	BP	Hampers M&S		£67.00	£55,538.80	
28/09/2015	BP	Northumbrian Water		£61.44	£55,477.36	
28/09/2015	BP	Printer cartridges & envelopes		£94.89	£55,382.47	£8.29
01/10/2015	BP	Reams of paper		£40.18	£55,342.29	£6.70
01/10/2015	BP	Training DCC (outstanding invoice CP 139/15)		£81.00	£55,261.29	
01/10/2015	SO	Domestic 1 - L Sams		£34.76	£55,226.53	
01/10/2015	SO	Broadband/phones		£20.00	£55,206.53	
01/10/2015	SO	Clerk's Salary		£600.00	£54,606.53	
12/10/2015	DD	npower electric - first bill - reimbursed 09/12/15		£66.95	£54,539.58	
22/10/2015	SO	HMRC PAYE Tax		£150.00	£54,389.58	
02/11/2015	SO	Domestic - L Sams		£34.76	£54,354.82	
02/11/2015	SO	Broadband/phones		£20.00	£54,334.82	
02/11/2015	SO	Clerk's Salary		£400.00	£53,934.82	
04/11/2015	BP	Domestic - L Beaumont		£16.00	£53,918.82	
05/11/2015	BP	Remembrance Refreshments		£16.47	£53,902.35	
09/11/2015	BP	Clerk's reimbursed NORTON payment		£64.99	£53,837.36	
09/11/2015	BP	Enterprise Agency- Fireworks		£1,000.00	£52,837.36	
09/11/2015	BP	Zurich insurance		£438.71	£52,398.65	
09/11/2015	200041	Poppy crosses and wreaths (clear Feb '16)		£155.00	£52,243.65	
09/11/2015	200042	Plaque & honours board		£150.00	£52,093.65	£25.00
09/11/2015	200043	Remembrance Service Band		£100.00	£51,993.65	
09/11/2015	100501	Newsletter production - annual honorarium		£200.00	£51,793.65	
16/11/2015	BP	Domestic 2- L Beaumont		£16.00	£51,777.65	
18/11/2015	BP	Orchard Street Furniture		£919.34	£50,858.31	£153.22
20/11/2015	BP	Domestic 2 - L Beaumont		£8.00	£50,850.31	
22/11/2015	BP	10 x tablecloths for Monteith		£79.90	£50,770.41	
23/11/2015	SO	HMRC PAYE Tax		£100.00	£50,670.41	
24/11/2015	BP	Provide base and site village green seat		£90.00	£50,580.41	
27/11/2015	BP	Domestic 2 - L Beaumont		£8.00	£50,572.41	
30/11/2015	BP	NALC - Quality Status Registration Inv 13438		£30.00	£50,542.41	£5.00
30/11/2015	BP	Domestic 1 - L Sams - Extra hour cleaning		£8.00	£50,534.41	
30/11/2015	BP	Domestic 2- L Beaumont - Extra hour cleaning		£8.00	£50,526.41	
01/12/2015	SO	Broadband/phones		£20.00	£50,506.41	

04/12/2015	SO	Domestic 1 - L Sams		£34.76	£50,471.65	
04/12/2015	SO	Domestic 2 - L A Beaumont - weekly pay		£8.00	£50,463.65	
08/12/2015	BP	Hampers M&S		£77.36	£50,386.29	
08/12/2015	CR	Reimbursed overpayment Smith Roddam	£150.00		£50,536.29	
09/12/2015	CR	npower Direct reimbursed	£66.95		£50,603.24	
14/12/2015	DD	npower gas		£86.44	£50,516.80	£4.12
14/12/2015	BP	Northumbrian Water		£56.99	£50,459.81	
14/12/2015	BP	Permanent Christmas Tree		£2,456.28	£48,003.53	£409.38
14/12/2015	BP	Cre8ive Graphics		£140.00	£47,863.53	
15/12/2015	DD	Duplicate DD payment to Northumbrian Water		£56.99	£47,806.54	
17/12/2015	CR	DCC CDALC payment transfer to training ac	£81.00		£47,887.54	
17/12/2015	BP	Payment to CDALC		£81.00	£47,806.54	
20/12/2015	BP	Newsletter delivery		£70.00	£47,736.54	
22/12/2015	DD	Reimbursment from Northumbrian Water	£56.99		£47,793.53	
23/12/2015	BP	DTech - laptop software & update		£48.00	£47,745.53	
23/12/2015	BP	DCC salt - two bags		£201.65	£47,543.88	£33.61
27/12/2015	BP	Domestic 1 - L Sams - Extra hour cover		£8.00	£47,535.88	
28/12/2015	BP	Domestic 2 - L Beaumont		£8.00	£47,527.88	
30/12/2016	BP	Oakley Cross Path		£980.00	£46,547.88	
04/01/2016	BP	Distribution of salt		£50.00	£46,497.88	
04/01/2016	DD	Broadband/phones		£20.00	£46,477.88	
04/01/2016	DD	Clerk's Salary		£600.00	£45,877.88	
04/01/2016	DD	Domestic salary L Sams - monthly		£34.76	£45,843.12	
11/01/2016	DD	npower- Electricity		£52.19	£45,790.93	£2.49
22/01/2016	DD	PAYE HMRC		£150.00	£45,640.93	
22/01/2016	100502	Annual Monteith window cleaning		£40.00	£45,600.93	
22/01/2016	BP	Chris Evens - Vandalised waste pipe		£78.00	£45,522.93	£13.00
27/01/2016	BP	Domestic - leaver/sick cover		£20.00	£45,502.93	
01/02/2016	DD	Domestic -L Sams monthly total x1 only		£52.14	£45,450.79	
01/02/2016	DD	Broadband/phones		£20.00	£45,430.79	
01/02/2016	BP	Dennis Elliott Ceiling		£1,752.00	£43,678.79	£292.00
01/02/2016	100503	Bondgate Electrics Fire Alarm		£906.83	£42,771.96	£151.14
01/02/2016	100504	Bondgate Electrics Cancam		£108.20	£42,663.76	£18.03
01/02/2016	100505	Bondgate Electrics LED panel, cable and fittings		£636.48	£42,027.28	£106.08
08/02/2016	BP	BDM Services - Replacement fencing and gate		£360.00	£41,667.28	
09/02/2016	BP	Wybone - Nursery salt bin		£234.83	£41,432.45	£39.14
13/02/2016	BP	Staples - Printer cartridges		£108.34	£41,324.11	£18.06

19/02/2016	DD	npower gas - E		£98.80	£41,225.31	£4.70
29/02/2016	BP	BDM Services - Monteith rear garden		£240.00	£40,985.31	
01/03/2016	DD	Domestic - L Sams		£52.14	£40,933.17	
01/03/2016	DD	Broadband/phones		£20.00	£40,913.17	
10/03/2016	CR	Wybone - Nursery salt bin reimbursed	£95.00		£41,008.17	
14/03/2016	BACS	Open Spaces Subscription		£45.00	£40,963.17	
14/03/2016	BACS	Defribillator & wall bracket		£1,045.80	£39,917.37	£174.30
26/03/2016	100506	Allotment skip		£200.00	£39,717.37	<b>£1,975.56</b>
29/03/2016	BACS	Monteith Group Donations	£264.01		£39,981.38	
30/03/2016	BACS	HMRC PAYE Tax		£150.00	£39,831.38	

