

Annual Report

May 2014

Clerk: Sharon Wootton

☎01388 834360

✉sharon.home@btinternet.com

West Auckland Parish Council

List of Contact Numbers for West Auckland Parish Councillors

Name	Telephone Number
Jack Bell, 72 Oakley Green	01388 834839
Hazel Charlton, 5 Rydal Grove	01388 832464
Ed Farrer, 35 Windermere	01388 832810
John Ferguson, 3 Rydal Grove	01388 832019
Colin Mairs, Oakley Grange Farm	01388 833616
Valerie Raine, 153 Oakley Green	01388 833534
Lynn Rielly, Thursen, Hummerbeck	01388 833032
Martin Roberts, Old Fleece House, 20b Front St	01388 833214
Billy Robinson, 3 Esthwaite, West Auckland	01388 833663
Neil Thomas, Coniscliffe House, Darlington Road	01388 832267
Andy Turner, 8 Dalton Close, St Helens	01388 606021
George Smith, 8 Musgrave Street, St Helens	01388 662659

**Sharon Wootton, Parish Council Clerk, can be contacted on
01388 834360 or via email sharon.home@btinternet.com**

Chairperson's Report

I will begin by again expressing my sincere thanks to all the councillors who have freely given their time and expertise to encourage a sense of community in the village. Many people have commented on how nice the village looks and I also thank the residents who give the Parish Council their support. Much of the 'backstage' work is done by our clerk Sharon, who also puts every effort into ensuring that the council work is executed professionally, and I would like to give her my thanks for a job continually well done.

I give a warm welcome to Councillor Neil Thomas and Councillor George Smith who have recently joined the Parish Council. I hope they will enjoy working as part of the team.

We now have six groups using the premises. Thank you to all who run these groups who help to keep the premises tidy and to the two ladies who clean the premises on a regular basis.

Completed Business.

- Purchase of two picnic tables for the village green.
- Bulbs planted on the green at the east end of the village
- Seat placed on village green outside McColl's premises.
- Christmas hampers were delivered to Devonshire House and Roselyn House for the residents.
- Replenished the salt bins.
- Purchased a Christmas tree and bought new LED lights, which were unfortunately vandalised by youngsters and had to be replaced.
- Traffic signs were purchased and placed on lampposts on roads entering the village to encourage safe driving and reduction of speed.
- A skip was provided for the allotment association
- West Life magazine has been produced and distributed quarterly with grateful thanks to Clare who organises the articles and to those who delivery it.
- Betts were finally persuaded to complete the landscaping of the ground alongside the beck adjoining Oakley Manor Estate.
- Mounds were placed along the beck at Oakley Green.

Financial assistance was given to:

- The under 15's football tournament costs
- Two toddler groups
- Thursday bingo group for Christmas activities
- Towards the formation of the Royal Fusiliers Jazz Band
- The two village schools

Whilst it was nice to be able to give the above financial assistance this will need to be more economically monitored in 2014 due to changes in DCC financial contributions.

The Parish Council applied to place a bus shelter on Copeland Road beside the bus stop, but it was refused by Durham Constabulary and the Highways Department of DCC.

The Nursery and Fleece Land

After 8 years of constant effort and considerable expense including a Public Enquiry, the Parish Council were successful in having this land formally granted Village Green Status by DCC. On behalf of all the Councillors I would like to formally thank those who contributed in any way, with special thanks to the residents of the Nursery, Councillor Rob York, Lord Derek Foster and Helen Goodman MP. This is a great achievement and reason to rejoice and the Parish Council will endeavour to liaise with DCC to improve and landscape this public and residential area in the very near future.

The annual Service of Remembrance was held in November and was very well attended. It was particularly nice this year to have the pipes playing during the march. I would like to thank all who participated and the staff of The Manor House Hotel who kindly provided refreshments.

On-going discussions.

- The planting of a permanent tree at the Western End of the village.
- The formation of a neighbourhood plan to follow the initial Parish Plan.
- Representatives from the Parish Council attend Big Local meetings for advice and support in the compiling of the above plan.
- Landscaping of the Nursery and Fleece land.
- Asset transfer of the Parish Council Rooms at Monteith Close from DCC.

Finally, on behalf of all the Councillors, I would again like to take this opportunity to thank the residents of West Auckland for their support in keeping the village an attractive place in which to live, because their support makes what could be an onerous task easier and rewarding.

**West Auckland Parish Council
Payments & Receipts for the Year End 31 March 2014**

Receipts	£	£
Bank Balance as at 1 April 2013 B/D	£ 35,575.95	
Allotment Rents	£ 1,280.00	
Donation from Monteith groups for utility/cleaner	£ 625.99	
HMRC VAT Reimbursed	£ 2,390.91	
Interest Received	£ 108.90	
Precept WVDC	£ 16,483.00	
LCTSS Grant	£ 4,611.00	
		<u>£ 61,075.75</u>

Payments

Allotments	£ 330.00	
Broadband & telephone line rental - SO	£ 381.00	
Christmas meal, lights, tree and hampers	£ 2,754.94	
Clerk's Salary (Apr 13- Mar 14)	£ 2,850.00	
Cre8tive Design - Printing Newsletters	£ 420.00	
Cre8ive Graphics road signs	£ 240.00	
Dog clean up bags	£ 170.40	
Donations to local organisations	£ 1,250.00	
HMRC- PAYE Employee tax	£ 760.00	
Insurance	£ 559.73	
Internal/ HLB External Audit	£ 407.00	
Landscaping, bollards, salt bins	£ 5,190.57	
Memorial Service & wreaths	£ 234.00	
Newsletter production & delivery	£ 480.00	
npower	£ 960.51	
Nursery Legal Fees	£ 5,319.84	
Open Spaces Society Subscription	£ 45.00	
Ordnance Survey	£ 65.70	
Parish Room	£ 919.80	
Picnic tables & Seats	£ 840.00	
Postage, laptop security, printer inks & stationery	£ 480.48	
Local Councils Explained Text Books	£ 40.91	
		<u>£ 24,699.88</u>
		<u>£ 36,375.87</u>

Balance Sheet

	£	£
Current Assets:		
Cash at bank		
Represented by:-		
Deposit Bond	£ 30,053.86	
General Fund	£ 6,281.10	
Unpresented cheque 100490	£ 40.91	
		<u>£ 36,375.87</u>

Bank Reconciliation

Balance As Per Bank Statement Sheet 31/03/14		<u>£ 36,375.87</u>
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(For details of bank transactions see attached)

Record of Bank Transactions For West Auckland Parish Council to date.

Treasurer Account

Date	Ref. No	Details of Transaction	Stat. Power	Receipts	Payments	Balance	VAT PAID	VAT Reg No.
01/04/2013		Bank Balance Brought Forward				£5,575.95		
01/04/2013		Clerk's Salary			£660.00	£4,915.95		
01/04/2013		HMRC NDDS PAYE Tax			£150.00	£4,765.95		
02/04/2013		Group's contributions to utility/domestic		£259.50		£5,025.45		
02/04/2013		Allotments' Rents		£1,280.00		£6,305.45		
02/04/2013	BACS	Precept DCC		£21,094.00		£27,399.45		
02/04/2013	BACS	Reimbered VAT		£2,390.91		£29,790.36		
02/04/2013		Broadband/phone			£20.00	£29,770.36		
08/04/2013	100434	Npower			£34.47	£29,735.89	£1.65	768362492
21/04/2013	100435	Internal Audit- Ian Lawlan			£95.00	£29,640.89		
21/04/2013	100436	Npower			£33.75	£29,607.14	£1.61	768362492
22/04/2013	BACS	VIKING - Stamps, print cartridges and stationery			£347.19	£29,259.95	£36.28	536153557
01/05/2013	SO	Broadband/phone			£20.00	£29,239.95		
02/05/2013	BACS	Npower			£249.97	£28,989.98	£7.07	768362492
10/05/2013	100437	CNK Landscaping - East Green landscaping			£2,410.00	£26,579.98		
10/05/2013	100438	Npower			£29.30	£26,550.68	£1.39	768362492
10/05/2013	100439	Allotments' skip			£160.00	£26,390.68		
10/05/2013	100440	Library shelves Monteith			£144.38	£26,246.30	£5.80	257708471
10/05/2013	100441	Newsletter delivery			£70.00	£26,176.30		
10/05/2013	100442	Cre8ive Graphics - road signs			£216.00	£25,960.30		
10/05/2013	100444	Under15s football tournament contribution			£200.00	£25,760.30		
01/06/2013	SO	Broadband/phone			£20.00	£25,740.30		
02/06/2013	BACS	Npower			£249.97	£25,490.33		768362492
03/06/2013	BACS	Go - pak 4 tables Monteith			£478.75	£25,011.58		
17/06/2013	100445	Great Aycliffe Council - dog bags			£170.40	£24,841.18	£28.40	258407838
17/06/2013	100446	CNK Landscaping - bollards East Green			£807.00	£24,034.18		
17/06/2013	100447	M Henderson - siting of seat			£170.00	£23,864.18		
17/06/2013	100448	Ordnance Survey Licence Renewal			£65.70	£23,798.48	£10.95	GD210
22/06/2013	BACS	BT Annual Line Rental			£141.00	£23,657.48		
24/06/2013	DD	npower gas			£25.59	£23,631.89		768362492
28/06/2013	100449	Cre8ive Graphics - newsletter			£140.00	£23,491.89		

01/07/2013	SO	Broadband/phone			£20.00	£23,471.89		
01/07/2013	BACS	Clerk's Salary			£590.00	£22,881.89		
01/07/2013	DD	HMRC NDDS PAYE Tax			£150.00	£22,731.89		
01/07/2013		WI Meeting Room Contribution		£25.00		£22,756.89		
05/07/2013	100450	JS Plantworks			£1,560.00	£21,196.89	£260.00	605620274
07/07/2013	100451	Newsletter delivery			£70.00	£21,126.89		
07/07/2013	100452	Toddlers' music group summer trip			£200.00	£20,926.89		
09/07/2013	100453	Barrister Fee			£2,700.00	£18,226.89	£450.00	66023087
09/07/2013	100454	External Audit			£312.00	£17,914.89	£52.00	830847032
22/07/2013	100455	Cre8ive Graphics-road sign			£24.00	£17,890.89	£4.00	857033914
22/07/2013	DD	npower gas			£20.88	£17,870.01	£0.99	768362492
28/07/2013	100456	M Henderson - siting of seat			£170.00	£17,700.01		
31/07/2013	100457	Smith Roddam Solicitors - Nursery Village Green reg			£2,550.00	£15,150.01	£421.00	258357235
01/08/2013	SO	Broadband/phone			£20.00	£15,130.01		
27/08/2013	DD	npower gas			£4.14	£15,125.87	£0.20	768362492
01/09/2013	SO	Broadband/phone			£20.00	£15,105.87		
16/09/2013		Deposit bond maturity		£30,000.00		£45,105.87		
16/09/2013		Deposit bond re-invested			£30,000.00	£15,105.87		
16/09/2013		Interest		£55.04		£15,160.91		
17/09/2013	100458	Locks and bollards			£89.57	£15,071.34	£11.93	829952480
17/09/2013	BACS	Staples Ink Cartridges			£51.66	£15,019.68	£8.61	697870756
17/09/2013	100459	Inquiry stationery & printing			£69.84	£14,949.84		
17/09/2013	100460	Picnic tables x 2			£500.00	£14,449.84		
23/09/2013	DD	Npower			£4.07	£14,445.77	£0.17	768362492
25/09/2013	BACS	Norton Security - laptop			£29.99	£14,415.78	£3.91	? Norton
25/09/2013	BACS	Monteith replacement hoover and extra kettle			£259.00	£14,156.78		
01/10/2013	SO	Broadband/phone			£20.00	£14,136.78		
01/10/2013	BACS	Clerk's Salary			£600.00	£13,536.78		
01/10/2013	DD	HMRC NDDS PAYE Tax			£150.00	£13,386.78		
01/10/2013	100461	Pruning and clean up of Christmas tree site shrubs			£60.00	£13,326.78		
09/10/2013	DD	Npower			£8.35	£13,318.43	£0.40	768362492
14/10/2013	100462	Cre8ive graphics - newsletter			£140.00	£13,178.43		
14/10/2013	100463	Local Councils book			£40.91	£13,137.52		
14/10/2013	100464	Newsletter distribution			£70.00	£13,067.52		
23/10/2013	BACS	Clerk's Salary Increase			£400.00	£12,667.52		

30/10/2013	DD	HMRC NDDS PAYE Tax			£100.00	£12,567.52		
01/11/2013	SO	Broadband/phone			£20.00	£12,547.52		
01/11/2013	100465	Zurich Insurance			£506.73	£12,040.79	£28.68	107831677
01/11/2013	100466	Brass Band for Remembrance Service			£100.00	£11,940.79		
01/11/2013	100467	Toddler Group Christmas party			£150.00	£11,790.79		
01/11/2013	100468	Jazz Band Start-up donation			£250.00	£11,540.79		
01/11/2013	100469	Bingo Group Christmas party			£250.00	£11,290.79		
01/11/2013	100470	Annual Newsletter Production			£200.00	£11,090.79		
01/11/2013	100471	Manor House catering Remembrance Service			£74.00	£11,016.79	£12.33	686524401
01/11/2013	100472	British Legion wreaths and poppies			£60.00	£10,956.79		
17/11/2013	BACS	Hampers- partial			£79.00	£10,877.79		
19/11/2013	100473	Filling salt bins			£80.00	£10,797.79		
19/11/2013	100474	Christmas tree			£200.00	£10,597.79		
27/11/2013	DD	Npower			£10.35	£10,587.44	£0.49	768362492
27/11/2013	DD	Npower			£195.90	£10,391.54	£32.65	768362492
30/11/2013	100475	Copeland Road School Donation			£100.00	£10,291.54		
01/12/2013	SO	Broadband/phone			£20.00	£10,271.54		
08/12/2013	BACS	Hampers- partial			£75.58	£10,195.96		
08/12/2013	BACS	Colour ink cartridges			£51.64	£10,144.32	£8.61	697870756
09/12/2013	100476	Anti vehicle posts			£62.00	£10,082.32		
09/12/2013	100477	Oakley Cross School			£100.00	£9,982.32		
09/12/2013	100478	Delivery and hanging of Christmas lights			£150.00	£9,832.32		
09/12/2013	100480	Replacement Chirstmas tree lights			£1,609.20	£8,223.12	£268.20	Bondgate Elec Dist Ltd, TS20 2AN
09/12/2013	100481	Tree light accessories			£241.16	£7,981.96	£40.19	Bondgate Elec Dist Ltd, DL14 7PE
19/12/2013	DD	Npower			£18.83	£7,963.13	£0.90	768362492
19/12/2013	100482	BDM - mounds and adjusting tree			£60.00	£7,903.13		
19/12/2013	100483	Manor House- Christmas meal			£300.00	£7,603.13		
19/12/2013	100484	Cre8ive Graphics - Newsletter			£140.00	£7,463.13		
19/12/2013	100485	Zurich Insurance - additional items cover			£53.00	£7,410.13		
19/12/2013	100486	Newsletter delivery			£70.00	£7,340.13		
01/01/2014	SO	Broadband/phone			£20.00	£7,320.13		
01/01/2014	BACS	Clerk's Salary			£600.00	£6,720.13		
01/01/2014	DD	HMRC NDDS PAYE Tax			£210.00	£6,510.13		
01/01/2014	BACS	Donations from groups		£132.50		£6,642.63		
13/01/2014	BACS	Monteith Cleaning products, toilet rolls, etc			£37.67	£6,604.96		
28/01/2014	100487	BDM - removal of Christmas tree and lights			£100.00	£6,504.96		

28/01/2014	DD	Npower			£23.10	£6,481.86
01/02/2014	SO	Broadband/phone			£20.00	£6,461.86
10/02/2014	CR	WI donation to Monteith Parish Room		£30.00		£6,491.86
18/02/2014	BP	Open Spaces Society			£45.00	£6,446.86
18/02/2014	DD	Npower			£26.99	£6,419.87
18/02/2014	100488	Allotments skip			£170.00	£6,249.87
01/03/2014	SO	Broadband/phone			£20.00	£6,229.87
10/03/2014	100489	BDM Services - Securing loose bollards			£62.00	£6,167.87
11/03/2014		Monteith Groups Donations		£178.99		£6,346.86
17/03/2014		Deposit Bond Maturity		£30,000.00		£36,346.86
17/03/2014		Interest		£53.86		£36,400.72
17/03/2014		Deposit Bond Invested			£30,053.86	£6,346.86
20/03/2014	DD	Npower			£24.85	£6,322.01
20/03/2014	100490	Local Councils Explained Book-unpresented				

£1.10
£1,699.51

768362492

		Balance as at 31/3/14				
Deposit Bond		Balance B/D				£30,053.86
		Balance as at 31/03/14				

£1,699.51	VAT reclaimed

Monteith Groups' Donations- Income & Expenditure

Payment Period		Received	Paid	Total
16/04/13	Crafteez	£35.00		£35.00
20/04/13	Craft Club- Thurs	£15.00		£50.00
10/04/13	Walkers	£15.00		£65.00
15/05/13	Music Group	£15.00		£80.00
15/05/13	Craft Club- Thurs	£5.00		£85.00
31/05/13	Craft Club- Thurs	£15.00		£100.00
02/06/13	Walkers	£20.00		£120.00
02/06/13	Telephone		£30.00	£90.00
09/06/13	Music Group	£15.00		£105.00
17/06/13	Crafteez	£40.00		£145.00
20/06/13	Inquiry lunch		£30.00	£115.00
25/06/13	Craft Club- Thurs	£15.00		£130.00
05/08/13	Walkers	£15.00		£145.00
10/07/13	Craft Club- Thurs	£10.00		£155.00
10/07/13	Music Group	£25.00		£180.00
22/07/13	Toddlers - Thursday	£60.00		£240.00
24/07/13	Craft Club- Thurs	£10.00		£250.00
01/08/13	Craft Club- Thurs	£5.00		£255.00
08/08/13	Walkers	£5.00		£260.00
08/09/13	Craft Club- Thurs	£20.00		£280.00
04/09/13	Walkers	£15.00		£295.00
18/09/13	Craft Club- Thurs	£10.00		£305.00
24/09/13	Bingo	£40.00		£345.00
01/10/13	Crafteez	£55.00		£400.00
09/10/13	Walkers	£15.00		£415.00
09/10/13	Tea Towels, toilet rolls		£20.00	£395.00
30/10/13	Craft Club- Thurs	£25.00		£420.00
01/11/13	Christmas wine		£35.00	£385.00
11/11/13	Walkers	£20.00		£405.00
08/11/13	Domestics year to-date		£400.00	£5.00
11/11/13	Craft Club- Thurs	£15.00		£20.00
08/12/13	Walkers	£15.00		£35.00
09/12/13	Music Group	£30.00		£65.00
23/12/13	Craft Club- Tues	£45.00		£110.00
23/12/13	Toddlers - Thursday	£65.00		£175.00
13/12/13	Jazzband	£5.00		£180.00
20/12/13	Floor lamp - Devonshire		£35.00	£145.00
20/12/13	WAWC wreath	£17.50		£162.50
29/12/13	Walkers	£10.00		£172.50
01/01/14	Window cleaner		£40.00	£132.50
01/01/14	Banked		£132.50	£0.00
13/01/14	Bingo	£60.00		£60.00
13/01/14	Microphone stand and battery		£37.76	£22.24
24/01/14	Craft Club - Thurs	£20.00		£42.24
31/01/14	Craft Club - Thurs	£10.00		£52.24
05/02/14	Walkers	£20.00		£72.24
10/02/14	Music Group	£25.00		£97.24
20/02/14	Chain of Office postage		£8.25	£88.99
27/02/14	Craft Club - Tues	£40.00		£128.99
27/02/14	Craft Club - Thurs	£15.00		£143.99
02/03/14	Walkers	£20.00		£163.99
10/03/14	Music Group	£15.00		£178.99
11/03/14	Transferred to bank		£178.99	£0.00