

West Auckland Parish Council

Minutes of Annual Meeting held Monday, 13th May 2019 at 7.00 pm, Parish Community Room, Monteith Close, West Auckland

7.00 pm Annual Public Meeting – Chairman’s Report

Cllr Colin Mairs read out the Chairperson’s report to those present, giving thanks and highlighting achievements of the past year.

7.30 pm Annual General Meeting Agenda

19.41 Election Of Chair and signed Acceptance Of Office & Code Of Conduct for the coming year.

The Clerk opened the meeting and requested nominations for a Chairperson for the coming year. Cllr Colin Mairs was appointed as Chairman for the next year.

19.42 Parish Councillors to sign Acceptance Of Office & Code Of Conduct.

Acceptance of Office and Code of Conduct were signed in accordingly by those present.

19.43 Election of Vice-Chair

Cllr George Smith accepted responsibility of Vice-Chairman.

19.44 To agree Annual Subscriptions

The following annual subscriptions were discussed and resolved that the following should continue:

- Ordnance Survey (OS)
- County Durham Association of Local Clerks (CDALC)
- Information Commissioners Office (ICO)
- Stockton Darlington Railway (SDR)

19.45 To accept apologies for absence

Apologies were received from Cllr Curl, Cllr Gargett-Gillens, Cllr Rielly & Cllr C Smith.

19.46 To confirm minutes of meeting held 8th April 2019

The minutes were approved and signed accordingly.

19.47 Clerks’ Correspondence

The Clerk tabled correspondence and payment of invoices received was endorsed.

Chairman’s Signature..... Date.....

All invoices were checked and the following payments approved:

Clerks Salary		£600.00
Domestic Salary		£69.33
Telephone & Broad Band		£30.00
DCC Precept & LCTSS	£25,488.00	
npower electricity		£47.20
Allotment holders' rents	£1,300.00	
Litter pick volunteers' refreshments - The Well		£54.30
Bus shelters cleaned - B McGregor		£145.00
Monteith Groups rents	£90.00	
CDALC Subscriptions		£312.62
HMRC VAT Reimbursed	£1,999.18	
Seat and Pant cleaned - B McGregor		£85.00
Domestic Salary		£73.00
Telephone & Broad Band		£30.00
HMRC PAYE		£150.00
ICO subscription		£35.00
Internal audit - Mike Batey		£220.00
Fundraising for planters by volunteers		£1,688.00
amberaol - village planters		£3,225.60
npower gas		£115.22

19.48 To check/approve Annual Report including Financial Accounts Year End 31 March 2019

The Annual Report, including the Financial Accounts, was approved and will be circulated and included on the website.

19.49 To review/amend Standing Orders, Financial Regulations, Risk Assessments, Asset Register & GDPR

Standing Orders - Following discussion it was resolved that there will be no changes.

Financial Regulations - Following discussion it was resolved that there will be no changes

Risk assessments, Asset Register, Statement of Intent and General Data Protection Policy (GDPR).

All reviewed and updated as required.

19.50 To consider adoption of Power of Competence for the coming year and agree/update the Statement of Intent

It was resolved that the Power of Competence will be adopted again for the coming year.

Chairman's Signature..... Date.....

19.51 To receive any items for Monday, 10th June 2019 meeting

- To consider annual service of heating and/or replacement of programme timer
- To consider replacement of notice board
- To consider provision of dog waste bags
- To review the parish boundary
- To consider options for provision of a youth club
- To review outstanding initiatives
- To consider the village in bloom

Issues raised by members of the public

- An update was provided by a member of the public regarding the village flower planting programme. It was agreed that a list of those donating and photographs will be provided for inclusion in the next Westlife.

Apologies for next meeting– Cllr N Simpson & Cllr Robinson

Chairman's Signature..... Date.....